

**Tooele City Council Work
Meeting Minutes**

Date: Wednesday, May 19, 2021

Time: 5:30 p.m.

Place: Tooele City Hall, Council Chambers
90 North Main Street, Tooele, Utah

City Council Members Present:

Tony Graf

Melodi Gochis

Ed Hansen

Justin Brady

Maresa Manzione

City Employees Present:

Mayor Debbie Winn

Jim Bolser, Community Development Director

Darwin Cook, Parks and Recreation Director

Roger Baker, City Attorney

Shannon Wimmer, Finance Director

Paul Hansen, Tooele Engineer

Michelle Pitt, City Recorder

Cylee Pressley, Deputy City Recorder

Minutes prepared by Katherin Yei

1. Open City Council Meeting

Chairwoman Gochis called the meeting to order at 5:36 p.m.

2. Roll Call

Tony Graf, Present

Melodi Gochis, Present

Ed Hansen, Present

Justin Brady, Present

Maresa Manzione, Present

3. Mayor's Report

Mayor Winn stated that annually the City is required to send the water report and is being mailed out to residents. She stated the prior Saturday was the police open house. She stated the month of May is the "Take Pride Tooele" initiative to keep the City clean with the second annual "Take Pride Tooele" parade honoring 28 homes.

4. Council Member's Report

Council Member Hansen stated he will be missing the parade, but attended the Temple dedication and the Police open house.

Council Member Brady stated he attended predevelopment meeting, weekly RDA meeting, and would not be able to attend the "Take Pride Tooele" parade.

Council Member Graf stated he attended the Planning Commission meeting, Art Council Meeting, the Tooele Technical College Graduation, temple ground breaking, and the Tooele City police open house.

Council Member Manzione stated she attended the temple ground breaking, police open house, Tooele technical college graduation, the RDA meeting, and the Planning Commissions meeting. She stated she appreciated going to the predevelopment meeting because they help her understand the process. She stated that she has been around some of the projects for "Take Pride Tooele", including work on the golf course and cleaning England acres.

Chairman Gochis stated she attended the Art Council meeting, the Tooele technical college graduation, temple ground breaking, police department dedication and open house, 2020 census districting program, with info becoming available sept 30, 2021. She stated Tooele City has a trailer with tools that can be checked out by residents.

5. Budget Discussion

Presented by Shannon Wimmer

Mayor Winn stated the City received a three-year request with a break down in three categories: employee, equipment, and project requests.

The recommendations for employees as follows: seasonal laborer for animal shelter, Aquatic center life guard coverage, Community Development department building inspector and civil inspector, part time finance front counter clerk, increase of inspectors for Fire department, full time IT administrator, temporary seasonal library staff, full time park and sprinkler tech, full time parks seasonal position, administrative assistant in police department, police officers including 5 additional vehicles, and an assistant director position in the public works department.

Chairman Gochis asked about a fourth mechanic within the parks department.

Mayor Winn stated they currently only need three employees. She stated they are working on getting specialized equipment and vehicles for the staff with permission to outsource if needed.

Council Member Graf asked how much was spent on outsourcing over the last few years. Mayor Winn stated the work orders are being done electronically which will allow the City to view how many hours are being put forth on each project; which in turn will allow them to appropriately use the budget.

Council Member Hansen asked what the most effective use of time and budget was for the concrete project. Mayor Winn stated bids went out but with the labor costs for employees and supplies, it will be more effective to outsource.

Council Member Hansen asked what the community planning tech position is. Mr. Bolser stated the position is an introductory planner who interacts with Citizens and assist the City planner.

Council Member Hansen asked if the Community that Cares position was still under a grant with a renewal option. Mayor Winn stated there is a possibility for additional funding, but the state will do part of the funding with the health department must cover the other funding.

Mayor Winn stated they took the amount they had and split it into four groups, adding 10000 dollars more to each of the accounts. She stated some amounts come from departments budgets, some come from enterprise funds, but anything highlighted in yellow are taken from the 41 fund.

Mayor Winn stated sales tax revenue went up even though it was expected to go down, doing really well

Mayor Winn stated the cell phone stipend needed to be offered to all eligible City employees who use their personal cell phones.

Mayor Winn stated many City employees help with RDA projects, but are being payed differently. The recommendation is to have the funds moved from the RDA fund to be apart of the cost of employee's wages.

Ms. Wimmer stated she did receive some questions about the recommendations. She stated the parks and recreation budget will include building maintenance and technicians by reallocating it, the amount is just listed under something different.

She stated the funds from the American rescue plan was not in the budget but would get a possible 4.2 million dollars that can be used for water, sewer, broad band, and other covid-related expenses.

Mr. Cook stated the maintenance for trails and detention basin are coming from the current budget but will be contracted out next year because it is cheaper and cuts the time in half.

Mayor Winn stated the park projects shows under the project request highlighted in pink. Mr. Cook stated the following are projects being done: Dowel James floor, restroom at the golf course, Aquatic center steep high dive ladder and a new roof at the parks building.

Council Member Hansen asked about the Wigwam. Mr. Cook stated it will be cleaned up with a park area up top, the amphitheater extended, and the trees thinned and cleaned up.

Ms. Wimmer asked for additional questions.

Chairman Gochis asked where the money from 1000n project is located.
Ms. Wimmer stated it does not show in the budget, but will be shown in the reports.

Council Member Graff asked when the certified tax rate would be published. Ms. Wimmer stated it would be published by June 4th.

Council Member Hansen asked about the fire department trust fund.
Mrs. Perkins stated the fire department fund goes to actuary with recommended fund level every two years. She stated the plan is to pay out to the retired fire fighters once they do full service time.

6. Closed Meeting - Litigation, Property Acquisition, and/or Personnel

Council Member Graf motioned to move adjourn the meeting. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Graf, "Aye," Council Member Brady, "Aye," Chairwoman Gochis, "Aye." The motion passed.

7. Adjourn

Chairwoman Gochis adjourned the meeting at 6:50pm

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this _____ day of May, 2021

Melodi Gochis, City Council Chairwoman